

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE 12		PAGE OF PAGES 1 5	
2. AMENDMENT/MODIFICATION NO. 38		3. EFFECTIVE DATE April 12, 2005		4. REQUISITION/PURCHASE REQ. NO. N/A		5. PROJECT NO. (If applicable)
6. ISSUED BY Procurement Office George C. Marshall Space Flight Center National Aeronautics and Space Administration Marshall Space Flight Center, AL 35812		CODE PS31-J		7. ADMINISTERED BY (If other than Item 6) Jeffrey S. Jackson (256) 544-8935 Phone (256) 544-3223 Fax		CODE PS31-J
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Science Applications International Corporation (SAIC) Company 6, Technology Services Company 10260 Campus Point Drive San Diego, CA 92121 c/o 6725 Odyssey Drive, Huntsville, AL 35806				<input checked="" type="checkbox"/>		9A. AMENDMENT OF SOLICITATION NO.
				<input type="checkbox"/>		9B. DATED (SEE ITEM 11)
						10A. MODIFICATION OF CONTRACT/ORDER NO. NNM04AA02C
						10B. DATED (SEE ITEM 13) 1/1/04
CODE CAGE- 0T5L1		FACILITY CODE SAP- 103429				
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS						

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15 and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input checked="" type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: FAR 43.103(a), the "Changes" clause, the "Limitation of Funds" clause, and Mutual Agreement
<input type="checkbox"/>	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return **3** copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

	Negotiated <u>Estimated Cost</u>	Shared Savings <u>Fee</u>	Award Fee <u>Earned</u>	Potential <u>Award Fee</u>	Contract <u>Value</u>	Total Sum <u>Allotted</u>
Prev. Base Total	\$486,196,896	\$0	\$7,547,552	\$21,103,969	\$514,848,417	\$247,090,805
This Modification	(\$2,580,629)	\$0	\$0	(\$154,838)	(\$2,735,467)	\$0
Rev. Base Total	\$483,616,267	\$0	\$7,547,552	\$20,949,131	\$512,112,950	\$247,090,805

SEE PAGE 2 FOR DESCRIPTION OF AMENDMENT/MODIFICATION

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect

15A. NAME AND TITLE OF SIGNER (Type or print) Julia A. Whitt, Contracts Manager		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) David A. Iosco, Contracting Officer	
15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
/s/ Julia A. Whitt	April 11, 2005	BY /s/ David A. Iosco	April 12, 2005
<small>(Signature of person authorized to sign)</small>		<small>(Signature of Contracting Officer)</small>	

STANDARD FORM 30 (Rev. 10-83)
Prescribed by GSA
FAR (48 CFR) 53.243

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT
(continued)

The purposes of this modification are to (1) definitize the Contractor's CREDIT proposals SAIC-P-009, and SAIC-P-009, Revision A, and SAIC-P-009, Revision B, entitled "Marshall Space Flight Center (MSFC) Credit Proposal for PWS 2.11.1 and 2.11.2 for Customer Requirements Planning and Customer Interface" (the proposals were submitted in response to NASA/MSFC Letter Request for Proposal PS31-J/AA02C-04-104 dated December 13, 2004, Partial Stop Work Order PS31-J/AA02C-04-103 dated December 9, 2004, and Partial Stop Work Order extension memorandum dated February 3, 2005), (2) revise the "Award Fee for Service Contracts" and "Contract Funding" clauses to allow for an increase in the provisional billing rate from 60% to 70%, and (3) revise Attachment J-1, Performance Work Statement, and Attachment J-2, Data Procurement Document, DRD 974MA-007, to reflect a change in name for a Document deliverable. The action in (1) above cancels and supersedes the Partial Stop Work Order and extension thereto referenced above. Accordingly, NNM04AA02C is modified as follows:

- A. Under Section B, Clause B.2, Estimated Cost and Award Fee, the total of Estimated Cost is DECREASED by \$5,354,098. (It is noted that the cumulative values of the Estimated Costs for all years of the proposal equal \$5,354,099. However, this difference is attributable to contractor rounding and will be reflected by the reduction of \$1 in proposed Estimated Cost for the period 1/1/08 to 12/31/08) This decrease is by \$2,580,629 (from \$486,196,896 to \$483,616,267) for the base period reflected in paragraph (a) and as CLIN 001 in paragraph (b), by \$1,361,951 (from \$174,244,282 to \$172,882,331) as CLIN 003 in paragraph (b), and by \$1,411,518 (from \$174,089,914 to \$172,678,396) as CLIN 005 in paragraph (b). The total of Potential Award Fee is DECREASED by \$321,246. This decrease is by \$154,838 (from \$28,651,521 to \$28,496,683) for the base period reflected in paragraph (a) and as CLIN 001 in paragraph (b), by \$81,717 (from \$10,454,658 to \$10,372,941) as CLIN 003 in paragraph (b), and by \$84,691 (from \$10,445,396 to \$10,360,705) as CLIN 005 in paragraph (b). These amounts are further allocated by contract year as follows:

Paragraph (a)

	<u>Estimated Cost</u>	<u>Potential Award Fee</u>
1/1/05 - 6/30/05	(\$632,173)	(\$37,931)
7/1/05 - 12/31/05	(\$632,173)	(\$37,930)
1/1/06 - 6/30/06	(\$658,142)	(\$39,489)
7/1/06 - 12/31/06	(\$658,141)	(\$39,488)
	(\$2,580,629)	(\$154,838)

Paragraph (b)

	<u>Estimated Cost</u>	<u>Potential Award Fee</u>
1/1/07 - 12/31/07	(\$1,361,951)	(\$81,717)
1/1/08 - 12/31/08	(\$1,411,518)	(\$84,691)

- B. Under Section B, Clause B.3, Award Fee for Service Contracts, paragraph (e)(1), and Clause B.6, Contract Funding, paragraph (c), the percentage of provisional award fee billable by the contractor during each 6-month evaluation period is increased from 60% to 70%.
- C. Under Section B, Clause B.3, Award Fee for Service Contracts, paragraph (i) is revised to reflect the adjusted Potential Award Fee pools for the periods affected by this definitization modification.
- D. Under Section B, Clause B.6, Contract Funding, an amount of \$504,235 is reallocated from Estimated Cost to Provisional Award Fee in order to provisionally fund 70% of the Potential Award Fee for the period 1/1/05 to 6/30/05. Contractor billing of provisional award fee for any period shall not exceed 70% of the Potential Award Fee pool available for that period. Balance of fee shall be paid upon allocation of Earned Award Fee as determined by the UNITEs Fee Determination Official. This action will not result in a revised coverage date.
- E. Attachment J-1, Performance Work Statement, Section 2.2, STRATEGIC PLANNING AND TECHNOLOGY EVALUATION, paragraph (i)(11), is revised to reflect a change in name of the documentation requirement from the "Five Year Technology Plan" to the "Five Year Integrated Information Technology Plan."
- F. Attachment J-1, Performance Work Statement, Sections 2.11.1, Customer Requirements Planning, and 2.11.2, Customer Relationship, are revised to reflect deletion of the requirement for those efforts. These sections will remain reserved should the effort require future reinstatement.
- G. Attachment J-2, Data Procurement Document, Data Requirements Description 974MA-007 entitled "Documentation", Table, is revised to reflect a change in name of the documentation deliverable from the "Five Year Technology Plan" to the "Five Year Integrated Information Technology Plan."

H. [

(b) (4)

- I. On the Standard Form 26, Award/Contract, Block 15G, the total contract value is decreased by \$2,735,467 (from \$514,848,417 to \$512,112,950) in recognition of the actions taken in (A) above.
- J. The modification(s) made above are reflected in total on the change page(s) enclosed herewith. In order to reflect the change(s) made, the page(s) listed below are hereby deleted from, or added to, NNM04AA02C. Either bolded text or a vertical change bar included in the right margin indicates the specific area(s) of change.

Page(s) Deleted

B-2
B-3
B-4
B-5
B-8
J-1-i
J-1-9
J-1-16
J-2-3
J-2-30

Page(s) Added

B-2
B-3
B-4
B-5
B-8
J-1-i
J-1-9
J-1-16
J-2-3
J-2-30
J-7 (1 to5)

- K. In recognition of the modification(s) agreed to herein as complete equitable adjustments for the Contractor's "proposal(s) for adjustment" listed below, the Contractor hereby releases the Government from any and all liability under this contract for further equitable adjustment(s) attributable to such facts or circumstances giving rise the "proposal(s) for adjustment."

Contract
Change Identification

Contractor
Proposal Number

NASA/MSFC Request
For Proposal
PS31-J/AA02C-04-104
December 13, 2004

SAIC proposal SAIC-P-009
dated January 25, 2005
submitted via SAIC letter
SAIC-05-157 dated
January 25, 2005

NASA/MSFC Partial
Stop Work Order
PS31-J/AA02C-04-103
dated December 9, 2004

SAIC proposal SAIC-P-009,
Revision A, dated
February 8, 2005 and
submitted via SAIC letter
SAIC-05-163 dated
February 8, 2005

NASA/SAIC Memorandum
dated February 3, 2005
for extension of Partial Stop
Work Order
PS31-J/AA02C-04-103
to April 30, 2005

SAIC proposal SAIC-P-009,
Revision B, dated
March 11, 2005 and
submitted via SAIC letter
SAIC-05-176 dated
March 11, 2005

- L. All other terms and conditions of NNM04AA02C remain unchanged.

B.2 ESTIMATED COST AND AWARD FEE

(a) The estimated cost and contract fees are as follows:

Contract Year	Period Covered	Estimated Cost	Shared Savings Fee	Earned Award Fee	Potential Award Fee
Base Year 1	1/1/04-6/30/04	\$ 47,472,018		\$2,696,331	\$0
Base Year 1	7/1/04 - 12/31/04	\$ 86,792,101		\$4,851,221	\$0
Base Year 2	1/1/05-6/30/05	\$ 87,932,177			\$ 5,269,931 (\$4,005,148 AF)* (\$1,264,783 OF)**
Base Year 2	7/1/05 - 12/31/05	\$ 87,932,176			\$ 5,269,931 (\$4,005,148 AF) (\$1,264,783 OF)
Base Year 3	1/1/06-6/30/06	\$ 86,743,897			\$ 5,204,634 (\$3,955,522 AF) (\$1,249,112 OF)
Base Year 3	7/1/06 - 12/31/06	\$ 86,743,898			\$ 5,204,635 (\$3,955,521 AF) (\$1,249,114 OF)
Option Year 1	1/1/07-6/30/07				
Option Year 1	7/1/07 - 12/31/07				
Option Year 2	1/1/08-6/30/08				
Option Year 2	7/1/08 - 12/31/08				
	TOTAL	\$483,616,267		\$7,547,552	\$20,949,131

* AF denotes Award Fee

** OF denotes Objective Fee

(b) The estimated cost and award fees applicable to the base period and each option period are as follows:

CLIN	Qty.	Unit	Estimated Cost	Award Fee
BASIC PERIOD (January 1, 2004 thru December 31, 2006)				
001	1	Job	\$483,616,267	\$28,496,683
			<u>Estimated Amount</u>	<u>Maximum Amount</u>
002	1	ID/R	\$0	\$1,500,000

CLIN	Qty.	Unit	Estimated Cost	Award Fee
OPTION PERIOD 1 (January 1, 2007 thru December 31, 2007)				

003	1	Job	\$172,882,331	\$10,372,941 (\$7,883,435 AF) (\$2,489,506 OF)
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			Estimated <u>Amount</u>	Maximum <u>Amount</u>
004	1	ID/R	\$0	\$500,000

CLIN	Qty.	Unit	Estimated Cost	Award Fee
OPTION PERIOD 2 (January 1, 2008 thru December 31, 2008)				

005	1	Job	\$172,678,396	\$10,360,705 (\$7,874,136 AF) (\$2,486,569 OF)
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			Estimated <u>Amount</u>	Maximum <u>Amount</u>
006	1	ID/R	\$0	\$500,000

(End of clause)

B.3 AWARD FEE FOR SERVICE CONTRACTS

(a) The contractor can earn award fee from a minimum of zero dollars to the maximum stated in **Clause B.2, "ESTIMATED COST AND AWARD FEE"** in this contract.

(b) Beginning 6 months after the effective date of this contract, the Government shall evaluate the Contractor's performance every 6 months to determine the amount of award fee earned by the contractor during the period. The Contractor may submit a self-evaluation of performance for each evaluation period under consideration. These self-evaluations will be considered by the Government in its evaluation. The Government's Fee Determination Official (FDO) will determine the award fee amounts based on the Contractor's performance in accordance with **ATTACHMENT J-5, UNITEs CPAF EVALUATION PLAN**. The plan may be revised unilaterally by the Government prior to the beginning of any rating period to redirect emphasis. Performance evaluation for PWS sections 3.0 and 5.0 will be evaluated against the standards delineated in **ATTACHMENT J-4, PERFORMANCE MEASUREMENT STANDARDS**. Any changes to this ATTACHMENT will be made by bilateral contract modification.

(c) The Government will advise the Contractor in writing of the evaluation results. The NASA/MSFC Financial Management Office, RS23 will make payment based on issuance of a unilateral modification by the Contracting Officer.

(d) The amount of award fee which can be awarded in each evaluation period is limited to the amounts set forth

at **Clause B.2 ESTIMATED COST AND AWARD FEE**. Award fee which is not earned in an evaluation period cannot be reallocated to future evaluation periods.

(e) (1) Provisional award fee payments will be made under this contract pending the determination of the amount of fee earned for an evaluation period. If applicable, provisional award fee payments will be made to the Contractor on a monthly basis. The total amount of award fee available in an evaluation period that will be provisionally paid is the lesser of 70 percent or the prior period's evaluation score.

(2) Provisional award fee payments will be superseded by the final award fee evaluation for that period. If provisional payments exceed the final evaluation score, the Contractor will either credit the next payment voucher for the amount of such overpayment or refund the difference to the Government, as directed by the Contracting Officer.

(3) If the Contracting Officer determines that the Contractor will not achieve a level of performance commensurate with the provisional rate, payment of provisional award fee will be discontinued or reduced in such amounts as the Contracting Officer deems appropriate. The Contracting Officer will notify the Contractor in writing if it is determined that such discontinuance or reduction is appropriate.

(4) Provisional award fee payments will be made prior to the first award fee determination by the Government.

(f) Award fee determinations are unilateral decisions made solely at the discretion of the Government. Award fee that is determined to be payable by the Fee Determination Official under this contract shall be payable upon notice of award to the Contractor from the Contracting Officer and issuance of contract modification incorporating award fee earned.

(g) In the event this contract is terminated prior to a regularly scheduled semiannual award fee determination, the award fee to be paid the Contractor shall be an appropriate portion of the potential award fee, if any, as may be determined by the Fee Determination Official based on work accomplished.

(h) The amount of award fee which has been awarded pursuant to this clause and the period to which said fee applies is set forth in **Clause B.2(a)**.

(i) The amount of award fee which has been awarded pursuant to this clause, the potential award fee available for the period, and the period to which said fee applies is set forth below:

Contract Year	Period Covered	Earned Award Fee	Potential Award Fee
Base Year 1	1/1/04- 3/30/04	\$270,275	\$275,791 (1/1/04 to 3/30/04)
	3/31/04- 6/30/04	\$2,426,056	\$ 2,572,649 (3/30/04 to 6/30/04) (\$1,955,213 AF) * (\$617,436 OF) **
Base Year 1	7/1/04 - 12/31/04	\$4,851,221	\$ 5,207,408 (\$3,957,630 AF) (\$1,249,778 OF)
Base Year 2	1/1/05-6/30/05		\$ 5,269,931 (\$4,005,148 AF) * (\$1,264,783 OF) **
Base Year 2	7/1/05 - 12/31/05		\$ 5,269,931 (\$4,005,148 AF) (\$1,264,783 OF)
Base Year 3	1/1/06-6/30/06		\$ 5,204,634 (\$3,955,522 AF) (\$1,249,112 OF)
Base Year 3	7/1/06 - 12/31/06		\$ 5,204,635 (\$3,955,521 AF) (\$1,249,114 OF)
Option Year 1	1/1/07-6/30/07		
Option Year 1	7/1/07 - 12/31/07		
Option Year 2	1/1/08-6/30/08		
Option Year 2	7/1/08 - 12/31/08		

* AF denotes Award Fee

** OF denotes Objective Fee

(End of Clause)

B.4 ALLOWABLE ITEMS OF COST (MSFC 52.242-90) (FEB 2001)

[(b)(4)]

B.5 PREMIUM FOR SCHEDULED OVERTIME (MSFC--52.222-90) (FEB 2001)

Pursuant to the clause entitled "Payment for Overtime Premiums," the amount of overtime premium authorized shall not exceed the amount specified below for the indicated period.

(b)(4)

(End of clause)

B.6 CONTRACT FUNDING (1852.232-81) (JUN 1990)

(a) For purposes of payment of cost, exclusive of fee, in accordance with the Limitation of Funds clause, the total amount allotted by the Government to this contract is \$235,854,301. This allotment is for performance in all areas and covers the following estimated period of performance: contract award through August 10, 2005.

(b) An additional amount of \$11,236,504 is obligated under this contract for payment of fees.

(c) Recapitulation of funding is as follows:

	<u>Previous</u>	<u>This Action</u>	<u>Total</u>
Estimated Cost	\$236,358,536	(\$504,235)	\$235,854,301
Shared Savings Fee	\$0	\$0	
Provisional Award Fee (Funded at 70%)	\$3,184,717	\$504,235	\$3,688,952
Award Fee Earned	<u>\$7,547,552</u>	<u>\$0</u>	<u>\$7,547,552</u>
Total Sum Allotted	\$247,090,805	\$0	\$247,090,805

(End of clause)

B.7 INDEFINITE DELIVERY/REQUIREMENTS

(a) The completion effort (definite quantity) of this contract is considered to be those services negotiated for the estimated cost and fees for the basic contract period and each priced option period. Work that cannot be sufficiently identified, predetermined, or quantified is identified as Requirements work.

(b) Requirements work is specified as that effort that exceeds the performance bands specified in PWS sections 5.1, MSFC Applications and Web Services, and 3.9.4 and 5.10.4, Maintenance.

1.	UNIFIED NASA INFORMATION TECHNOLOGY SERVICES (UNITES)	
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- 5) Evaluating impacts of service implementation to the current operational infrastructure, IT security, and existing operational processes.
- 6) Determining the feasibility of services within the community (DRD 974MA-007).
- 7) Determining standards for the implementation and feasibility of incorporating new services across the Agency and within MSFC.
- 8) Preparing business cases evaluating the feasibility of incorporating new services (DRD 974MA-007).
- 9) Participating in standards and forum boards to influence next generation standards and technology direction.
- 10) Developing and maintaining a website to serve as a technology repository.
- 11) Developing and maintaining a Five Year Integrated Information Technology Plan in accordance with DRD 974MA-007.

2.3 FINANCIAL MANAGEMENT

The contractor shall be responsible for planning, tracking, accumulating, and reporting contract costs and providing other financial support required to meet the budgeting, cost reporting, billing, and disclosure requirements of the contract. In performance of this function, the contractor shall:

- a. Implement and maintain a cost accounting system as part of the MICS (DRD 974MA-006). The system shall be fully integrated across all business areas, including the contractor's procurement process, providing committed, obligated, accrued and actual costs. The system shall interface with IFM. The system shall be structured to provide projections and tracking of negotiated, accrued and actual costs by individual cost elements (including labor hours) and by WBS elements at any level, major functional category, specific project number, specific service order number, NASA organization that the project is funded through, end-user organization, geographic location (including state and congressional district), specified time frame, IT and non-IT categories, and prime versus subcontracted work activities.
- b. Provide cost reports in accordance with DRD 974MA-008.
- c. Prepare and submit the financial management reports as listed in DRD 974MA-005.
- d. Provide input data to the NASA Program Operating Plan (POP) process. These data shall incorporate annual requirements projections.

2.4 CONTRACT ADMINISTRATION

In performance of contract administration functions, the contractor shall:

- a. Provide a single point of contact with contractual obligation authority for all contract administration functions and activities required in performance

2.11.1 RESERVED

2.11.2 RESERVED

National Aeronautics and Space Administration			DATA PROCUREMENT DOC.		
PAGE REVISION LOG			NO. ISSUE 974 Basic		
NOTE: The current revision is denoted by a vertical line in the outer margin adjacent to the affected text.			AS OF: 01-01-04		SUPERSEDING: PAGE:
INSERT LATEST REVISED PAGES. DISCARD SUPERSEDED PAGES.					
ITEM	PAGE	STATUS	ITEM	PAGE	STATUS
Mod 3	J-2-1				
Mod. 3	J-2-3				
Mod. 3	J-2-19				
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Mod. 3	J-2-38				
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Mod. 10	J-2-9				
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Mod. 10	J-2-36				
Mod. 10	J-2-37-A				
Mod. 22	J-2-12				
Mod. 24	J-2-37-A				
Mod. 30	ALL				
Mod. 38	J-2-30				

MSFC - Form 3461-2 (Rev August 1970)

Attachment 1

Documentation	PWS paragraph	Frequency	Data Type	Format	Content
MSFC Information Systems architecture for computers, applications, and data administration	2.2.d	Maintain current	3	Online	
Agency Information Systems Architecture Documentation for networks	2.2.d	Maintain current	3	Online	
Information Resources Strategic/Implementation Plans	2.2.e	Annually	1	Hardcopy	
Special Studies	2.2.f, 2.2.g, 2.2.i(6), 2.2.i(8), 2.11.2.d, 3.9.1.1.b, 3.9.1.2.a, 3.9.1.2.c, 3.9.1.2.d, 3.9.2.1.b, 5.10.1.1.b, 5.10.1.2.a, 5.10.1.2.c, 5.10.1.2.d, 5.10.2.1.b	As Required	3	Hardcopy	Trade studies, feasibility studies, trend analyses, business cases, hypothetical investigations, benchmarks, standards migration, pricing, etc.
Five Year Integrated Information Technology Plan	2.2.i(11)	Annually	1	Hardcopy and online	
Initial set of documentation/drawings generated under previous contracts	2.4.d(3)	Maintain	3	Hardcopy	
Documentation/drawings generated under this contract	2.4.d, 2.4.d(4), 3.7.7.a, 5.10.2.1	Maintain current	3	Online	Design drawings, specifications, technical configurations, diagrams, architectures, processes etc.
Documentation Tree	2.4.d(5)	Maintain current	3	Online	Categorizes, lists and describes all documentation generated under this contract.
Asset Management	2.6, 4.3.6.e	Maintain current	3	Online	Government property inventory and records
Disaster Recovery Plan	2.7.3.a, 2.7.4, 3.9.6, 4.3.6.b, 5.10.6	Annually	1	Hardcopy	